

JOB DESCRIPTION

Browns Intensive Move-On Housing Support Worker - Slough

Role Overview

- **Position:** Intensive Move-On Housing Support Worker
 - **Location:** Slough
 - **Hours:** Monday to Friday, 09:30-17:30
 - **Salary:** £28,000 (rising to £28,500 upon successful completion of probation period)
 - **Start Date:** January 2026
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About Browns Community Services

Established in 2015, providing bespoke adult social care across Southeast England. We focus on supporting vulnerable adults with complex needs to improve wellbeing, reduce re-offending and homelessness and breaking negative cycles, priding ourselves on putting the needs of our service users first.

Job Purpose

- Deliver 1:1 person-centred support to clients who are placed in Temporary Accommodation by Slough Borough Council, (SBC).
 - Supporting clients to source move on accommodation and providing settling in support.
 - Working in partnership with SBC's Housing Demand and Temporary Accommodation Teams and other agencies across the Borough.
 - Empowering clients to make positive life changes and achieving personal goals, sustaining tenancies and breaking the cycle of homelessness.
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Key Responsibilities

- Manage a caseload of clients, providing outreach support to individuals and households with dependents.
- Help source move on accommodation and support clients in sustaining tenancies.
- Support with wellbeing, health, employment and benefit-related matters and support clients to break down barriers to settled accommodation.
- Support applications to SBC's Rent Deposit and Discretionary Housing Payments (DHP) schemes.
- Arrange viewings, accompany households, and assist with tenancy sign-ups.
- Support clients with practical matters relating to tenancy management i.e., understanding of bills, utilities, housing costs and council tax.
- Create and maintain positive relationships with landlords.
- Help clients understand their housing options, managing their expectations and helping them make realistic choices, about the types of property they may be offered.
- Ensure clients are aware of the consequences of declining any reasonable offer.

- Ensure clients understand how to access accommodation outside of SBC and assist them in doing this.
 - Help clients understand how the Local Housing Allowance applies in each locality and how the Universal Benefits Cap will impact on the affordability of property and how this may impact their housing options.
 - Represent Browns Community Services at events and build local networks.
 - Monitor progress and report outcomes.
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Requirements

- NVQ2 in Health Care or equivalent experience.
 - Demonstrable experience of supporting clients with complex needs.
 - Understand housing and related legislation.
 - Full driving license and access to a car or willingness to travel using public transportation (travel expenses paid).
 - Flexibility to work occasional evenings/weekends.
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Health & Safety and Safeguarding

Browns Community Services is committed to ensuring the health, safety and welfare of its employees and it will, so far as is reasonably practicable, establish procedures and systems necessary to implement this commitment and to comply with its statutory obligations on health and safety. It is the responsibility of each employee to familiarise themselves and comply with the organisation's procedures and systems on health and safety.

Primary responsibilities are:

- To report all Health & Safety occurrences including potential hazards to line manager
 - To comply with Browns Community Services Health & Safety Policy and Regulations.
 - To adhere to the Safeguarding Children & Vulnerable Adults Policy and Procedures.
 - To adhere to the Safer Recruitment & Selection Policy & Procedure.
 - To report any safeguarding incidents or concerns immediately to Senior Management or your Designated Safeguarding Lead.
 - If required for your post, undertake an enhanced DBS check, and maintain annual membership through the update service.
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Additional Responsibilities

- Adhere to all the policies and procedures of the organisation.
- Commit to Continual Professional Development and undertake any training and development deemed necessary to fulfil criteria of post.
- Any other duties commensurate with the level of the post.

Please note we do not offer sponsorships, and you will need to meet the UK's right to work requirements for this role.